



RICHMOND HILL GRACE

EXCLUSIVE VIP BROKER RELEASE

PROCEDURE FOR BUYING

- 1) Sales and marketing materials, including prices, floorplans, site plan, availability and worksheets, are available for download on the Richmond Hill Grace Virtual Sales Office (VSO) at <https://richmondhillgrace.com/vso/>. You are welcome to share the link with your friends, family and clients if you are a Broker.
- 2) Worksheets should be completed for your client(s).
- 3) Worksheets are to be completed through the worksheet portal provided and are accepted on a first come first served basis.
- 4) Power of Attorney will be accepted provided it is accompanied with the appropriate notarized documentation and government issued photo ID such as a Driver's License or Passport. Both items must be emailed to info@richmondhillgrace.com
- 5) One of our Sales Representatives will contact you with an allocated unit (if any).
- 6) Bank Draft payable to: **Loopstra Nixon LLP in Trust**
Address for draft drop-off: 3600 Langstaff Road Unit #14, Woodbridge, L4L 9E7
The hours of operation to drop off Bank Drafts are as follows:
Monday to Friday: 10-8pm
Saturday: 10am-4pm
Sunday: 10am-2pm
- 7) DEPOSIT STRUCTURE: **5%** deposit with offer
- 8) Documentation will be done digitally or in person for your client(s) to sign



RICHMOND HILL G R A C E

EXCLUSIVE VIP BROKER RELEASE

GENERAL RULES

- 1) NO NAME CHANGES WILL BE PERMITTED. THE PURCHASER(S) MUST REMAIN THE SAME. FAILURE TO DO SO WILL RESULT IN LOSING THE ALLOCATION. NO EXCEPTIONS.
- 2) Firm Mortgage approvals are required within **30 days of purchase. Approvals must be from a Chartered A Bank.**
- 3) Remaining post-dated cheques are required upon signing of the Agreement.
- 4) Corporations must also have a personal name on the Agreement of Purchase and Sale.
- 5) Broker Co-Op Agreements will be executed by the Builder upon the Agreement of Purchase and Sale becoming firm, receipt of ALL deposit cheques, an acceptable mortgage approval, receipt of solicitor information and receipt of a signed Confirmation of Co-operation.

We look forward to working with you and your clients at **Richmond Hill Grace**.

Thank you for your co-operation,

Richmond Hill Grace Sales

Nassim Heshami, Sales Representative

Contact

Phone: 416-798-7070

Email: info@richmondhillgrace.com